



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

YMCA OF DOUGLAS COUNTY JOB DESCRIPTION

Job Title: **Child Care Teacher**
Reports to: Child Care Director

POSITION SUMMARY:

This position supports the work of the Y, a leading nonprofit charitable organization committed to strengthening community through youth development, healthy living and social responsibility. **The Child Care Teacher implements programs and curriculum in the preschool and/or school age child care classroom. Provides a quality experience to children and parents that is focused on the YMCA Core Values: Honesty, Respect, Responsibility, and Caring in accordance with YMCA policies and procedures.**

OUR CULTURE:

Our mission is to build strong kids, strong families, and strong communities. In the Y, we strive to model the character values of caring, respect, responsibility and honesty every day. **We are welcoming:** we are open to all. We are a place where you can belong. **We are genuine:** we value you and embrace your individuality. **We are hopeful:** we believe in you and your potential to become a catalyst in the world. **We are nurturing:** we support you in your journey to develop your full potential. **We are determined:** above all else, we are on a relentless quest to make our community stronger beginning with you.

MAJOR TASKS, DUTIES, AND RESPONSIBILITIES

- Implement active learning curriculum within the established guidelines.
- Design and implement daily lesson/activity plans.
- Supervise the children, classroom, and all activities, always maintaining child/staff ratios within the licensing law requirements of Oregon.
- Make ongoing, systematic observations, and evaluations of each child.
- Maintain confidentiality with information concerning children and families.
- Maintain program site and equipment.
- Maintain required program records.
- Attend and participate in scheduled program activities, staff meetings, and staff training.
- Complete accident reports and behavior forms as needed.
- Plan, organize, and implement age appropriate/developmentally appropriate program activities.
- Carry out appropriate and positive discipline as established by the Child Care Department.

SECONDARY TASKS, DUTIES AND RESPONSIBILITIES

- Communicate regularly with parents and act as a resource person for them.
- Mandatory reporter of suspected abuse and/or neglect of children, elders and individuals with disabilities.
- Make sound judgments and transfers learning from one situation to another.
- Embrace new approaches and discovers ideas to create a better child experience.
- Establish goals, clarify tasks, plan work and actively participate in meetings.
- Strive to meet or exceed goals and deliver a high-value experience for children and families.
- Living by the YMCA's core values – Honesty, Caring, Respect, Responsibility.

EFFORT

Lift up to 50 lbs

(sustained/frequent mental or physical exertion needed for & attributes of a job)

QUALIFICATIONS AND SKILL LEVEL AT JOB ENTRY

Skill Level at Entry: Intermediate

- Work at least 2 years, full-time, with at least one year as a teacher aide in a certified child-care facility.
- Previous experience working with children in a developmental setting preferred.
- Ability to plan, organize, and implement age appropriate/developmentally appropriate program activities.
- Previous experience with diverse populations.
- Works effectively with people of different backgrounds, abilities, opinions, and perceptions.
- Builds rapport and relates well to others.
- Seeks first to understand the other person's point of view, and remains calm in challenging situations.
- Listens for understanding and meaning; speaks and writes effectively.
- Takes an initiative to assist in developing others.
- Physical stamina to participate with children in all activities.

OTHER REQUIREMENTS:

- Be enrolled (and maintain enrollment) in the Oregon Dept. of Education's Central Background Registry upon employment.
- Food Handler's Certificate, prior to starting job duties.
- Recognizing and Reporting Child Abuse and Neglect (RRCAN)
- Introduction to Child Care Health and Safety (ICCHS)
- Pass a background check.
- CPR/AED/First Aid certification within 60 days.
- Minimum age of 18 (law or regulation).
- Meets minimum standards for a Child-care Teacher per state of Oregon regulations.

Please reply and submit application and resume to childcare@ymcaofdouglascounty.org